



Stretton Climate Care is a Charitable Incorporated Organisation registered with and regulated by the Charity Commission No.1159816. We have been working with our local community for 16 years and overleaf you will find out about some of the things we have achieved.

We have decided that it is important that our Board of Trustees better reflects our local community and to achieve that we want Trustees from all sectors of our community. We would especially like younger people to join our Board (the lower age limit is 16), people with disabilities, people from ethnic minorities, people with children and people who are struggling with the cost of living. Come and join our friendly team!

Our Board usually meets 4 times a year and you might also get involved with projects that you may be interested in. We will also provide some training where needed.

These positions are voluntary but where costs are incurred as a result of attendance we can pay expenses.

We are a volunteer run charity with a friendly approach to reliable advice and support.

## About Stretton Climate Care

Stretton Climate Care has a mission to reduce our carbon emissions. We do that in all sorts of ways. We have three key Objectives:

- ♦ Raise awareness of issues concerning climate change and the need for action
- ♦ Promote a culture of climate care through reducing energy consumption, encouraging the generation of local renewable energy, and advancing a more sustainable lifestyle
- ♦ Support local people in reducing emissions, and eliminating fuel poverty

You can find out more about us on our website [www.strettonclimatecare.org.uk](http://www.strettonclimatecare.org.uk)

## Some of our Activities and Achievements



We give energy savings advice and information about renewable energy

We hold a weekly advice session at the Health and Wellbeing Centre

We advise about grants available and where to get help



We hold a monthly Repair Café and have saved hundreds of items from being discarded.

We can tackle an enormous range of repairs!

We also hold talks and workshops on a wide range of topics



We campaign to increase re-use and recycling.

Our aim is to eliminate as far as possible single use plastics

We carry out infra red camera surveys to detect heat loss



We have worked with our local Schools

We have put on fun activities for children at Strettfest and the Family Fun Day

We hold an annual duck race in Carding Mill Valley



We campaign for Sustainable Transport-better public transport, better facilities for cycling and walking

We pioneered with our partners, the first car charger in Shropshire in a public car park



## The role of the Trustee

We have a formal list of duties below but don't let that put you off. We will help you learn about this role and above all we want your drive, ideas and enthusiasm to take our organisation forward as we continue to tackle global heating. You may bring with you different knowledge and life experience which you will be able to use to benefit Stretton Climate Care.

### The duties of a trustee are as follows.

- ♦ Ensuring that the organisation pursues its stated objectives
- ♦ Ensuring that the organisation complies with its governing document (constitution), charity law, and any other relevant legislation or regulations
- ♦ Ensuring that the organisation applies its resources exclusively in pursuance of its charitable objects (ie the charity must not spend money on activities that are not included in its own objects, however worthwhile or charitable those activities are) for the benefit of the public
- ♦ Ensuring that the organisation defines its goals and evaluates performance against agreed targets
- ♦ Safeguarding the good name and values of the organisation
- ♦ Ensuring the effective and efficient administration of the organisation, including having appropriate policies and procedures in place
- ♦ Ensuring the financial stability of the organisation

We also have a specific Trustee role as Secretary expected to become available. Please see the Appendix for further information.

### Person specification

These are our ideal, it may sound a bit daunting but we don't expect everyone to match these!

- ♦ A commitment to the organisation and its role as a charity
- ♦ A willingness to devote the necessary time and effort
- ♦ Strategic vision
- ♦ Good, independent judgement
- ♦ An ability to think creatively
- ♦ A willingness to speak their mind
- ♦ An ability to work effectively as a member of a team
- ♦ A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

The Charity Commission publish a lot of guidance for Trustees. In particular, see Publications:

The Essential trustee-what you need to know <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>

Charity trustee-what's Involved <https://www.gov.uk/guidance/charity-trustee-whats-involved>

Both our formal Constitution and Rules are on our website, but don't worry if they are a bit baffling, we will explain everything you need to know!

<https://strettonclimatecare.org.uk/publications/constitution-rules-and-accounts/>

Do give David Matthews, our Chair, a ring if you want to know more on 07906 058235

## How to apply

To apply, please provide a letter of application describing yourself, providing address and contact details and answering the following questions:

Why do you want to apply for this role?

What can you bring to the role?

What are your ideas for developing our charity?

Please send applications to [info@strettonclimatecare.org.uk](mailto:info@strettonclimatecare.org.uk)

Please title your email "Application as Trustee-Confidential"

Please indicate if you might be interested in becoming Secretary as well as a Trustee.

Deadline for applications is 1st November 2023 but we can be flexible on dates.

We will aim to have a discussion with you on either 9th or 13th November at a time and date that is mutually convenient.

We have two or more positions as Trustee available and a specific trustee role as Secretary as described in the Appendix below.

## Appendix-The role of the Secretary

These details are in addition to the role and person specification set out for a trustee on the previous page.

The role of the secretary is to support the Chair by ensuring the board functions smoothly.

- ♦ Preparing agendas in consultation with the chair and circulating them and any supporting papers in good time
- ♦ Making all the arrangements for meetings including the Annual General Meeting
- ♦ Receiving agenda items from other trustees
- ♦ Checking that a quorum is present
- ♦ Taking minutes and circulating draft minutes to all trustees
- ♦ Prompting agreed actions where needed
- ♦ Keeping our Rules under review

## Person Specification

In addition to those specified for a trustee, you should have organisational ability and the ability to take minutes (unless this is delegated to someone else) and some experience of meetings. The secretary will also administer meetings of our General Management Committee which meets about 6 times annually.



**StrettonClimateCare**  
Solutions for a Sustainable Future